

Matrix of Reports for FY 2017

Report Name	Report Description	Frequency	Responsible Party
Healthy Michigan Tracking	This report tracks the number of consumers who have obtained Healthy Michigan over time. It looks at both inactive and active consumers. We are most concerned with active consumers who have a HMP end date. These cases are reviewed monthly and a reason for losing HMP is identified.	Monthly	Brittany
Primary Care Physician Tracking	This report determines the number & percent of consumers who do not have a primary care physician. The benchmark for this report is 95% completeness.	Monthly	Brittany
Health Conditions Completeness	This report indicates the percentage of active consumers who have a completed health proxy. The benchmark for this report is 95% completeness. The LRP's annual report excludes access and emergent only cases. Therefore, this report slightly underreports our data completeness.	Monthly	Brittany
IMD Report	This report monitors the monthly number of hospital bed days utilized and the cost associated with IMD placements. We also review the percentage of bed days that were IMD for HM/GF consumers and IMD overall.	Monthly	Michell
Crisis Residential	This report monitors the number of paid bed days at Crisis Residential Facilities. Paid bed days for inpatient and crisis residential are examined. Bed days at Crisis Residential are then examined based on insurance type. We also report the paid number of days based on facility name.	Monthly	Michell
UM ROAT update	LRP Utilization Management Updates	Monthly	Michell
Medicaid Enrollee Monitoring	The report tracks the monthly number of TANF, DAB, HMP Enrollees	Bi-Monthly – September, November, January, March, May, July	Brittany
Program Utilization Review	Population level information for each program is reviewed. Information gathered includes: original opening date of episode, client diagnosis, and services used in comparison to services utilized within the past 90 days.	Programs: Adult Outpatient Child Outpatient Supports Coordination Home Based ACT	Michell
Inpatient Recidivism	Inpatient admission data is reviewed by provider and 30 day recidivism rates and length of stays calculated. The hospital discharge diagnosis will be incorporated into the report.	Quarterly – November, February, May, August	Michell/ Brittany

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Hospital Length of Stay	The average length of stay for each individual hospital is calculated. The composition of admission/diversion, insurance, and population is examined.	Quarterly – October , January, April, July	Michell
MMBPIS Indicators	Quarterly Review of the Michigan Mission Based Performance Indicators.	Quarterly – December, March, June, September	Kim
Intake Monitoring	This report tracks the monthly number of requests for services by population as well as the percent referred out. The statistical control charts provide a method to determine when a particular month has a higher or lower volume than expected based on the upper (UCL) and lower (LCL) control limits.	Quarterly – December, March, June, September	Brittany
Report to Leadership, Stakeholders, and Board	A biannual report is developed to share committee work. Send to Myrna to have included in the Board report. Send to Cathy Haas to bring to COAP. Send to Jason to post on the county website and send all staff email or post to intranet.	Biannual – February, August	Committee Chair
Review UM Plan	Review and update the UM Plan annually.	Annual – October	Committee