

**ACCMHS Self-Determination Program
New Direct Hire (CLS/Respite Provider) Information**

As a Direct Hire for a Consumer of Allegan County Community Mental Health, you will be employed by the consumer or their legal guardian. The funding source for payment is Medicaid. All applicable Medicaid standards are required to be followed (documentation rules, Recipient Rights policies, etc.). Documentation will be monitored and audited for abuse, waste and fraud.

CLS services involve a variety of community living supports; providing transportation for and assisting with shopping, community activities or appointments, etc. May also include assisting with meal prep, keeping apartment clean, budgeting skills, etc.

Respite services typically involve staying with the consumer in their home and monitoring for health and safety. Most respite is provided to children although some adults also receive this service.

Each consumer requires a different amount of hours per week/month, typically anywhere from 3 to 8 hours per week. Pay rates also vary and are up to your employer but must stay below a range given to them by ACCMHS. You can be employed by one or more consumers to work the number of hours you want.

If you are interested in pursuing a direct hire position, contact me to find out more. Let me know your desired hours, preferences (kids, adults), etc., cities/area you would like to work. Your telephone number will then be given to the consumer (employer), who will contact you to schedule an interview.

Other things to know about being a direct hire:

You must be at least 18; able to prevent transmission of communicable disease; able to communicate expressively and receptively in order to follow individual plan requirements; and be in good standing with the law. You will need to be able to complete all trainings required, both online and in the classroom. You will need to be able to document your services into the electronic medical record system on a computer installed with Internet Explorer with Windows 10. There is a computer available at ACCMHS for direct hire staff use.

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